

MAKING A MOTION OR AMENDMENT

If you wish to make a "main" motion or propose an amendment, follow these steps:

- 1) **In advance**, fill out the written form available for motions in your registration packet & available at the Information Desk in the hall.
- 2) Proceed to nearest microphone – and wait to be called upon by the Bishop.
- 3) Once "given the floor" by the Bishop (you have 2 minutes)
State your name, church membership and city
- 4) State your motion or amendment as it is written on your form.
"I move that ..."
- 5) State that you wish to speak to the motion if there is a "Second".
- 6) Wait for the Bishop to seek a "Second" to your motion, if necessary.
- 7) Speak to your reasoning for the motion.
- 8) Hand your written form to the Conf. Secretary or Assistant
- 9) Be seated – "yield the floor".