

Quick Facility Assessment

Rank the following on a scale of 1 to 5; one being poor, five being excellent.

___ 1. Does it have an adequate number of parking spaces?

Formula: Number of parking spaces ___ times 2 (or the average number of people per car) times .80 (to account for fluctuations in attendance from week to week) = ___ MAXIMUM AVERAGE CAPACITY at any given time.

___ 2. Does it have adequate sanctuary seating?

Formula: Multiply the number of seats ___ (figuring 24 inches per person) times .80 (to account for fluctuations in attendance from week to week) = ___ MAXIMUM AVERAGE CAPACITY at any given time. Also, the seating capacity shouldn't be greater than twice the worship service's average attendance.

___ 3. Does its site have adequate land for future expansion?

Formula: Multiply the number of acres ___ times 100 = ___ MAXIMUM SITE CAPACITY.

___ 4. Is its narthex/gathering area large enough?

Formula: Multiply the sanctuary's square footage ___ times .25 = ___ MINIMUM SIZE NEEDED.

___ 5. Is the fellowship hall's seating capacity adequate?

Formula: Multiply worship attendance average time .50 = ___ MINIMUM SIZE NEEDED.

___ 6. Is the facilities' classroom spaces adequate?

Formula: Multiply the number of children to be served ___ times 35 square feet for first grade and younger classrooms (20 square feet for classrooms of older ages) = ___ MINIMUM SIZE NEEDED.

___ 7. Are its restrooms large enough (ask the women), clean, and accessible?

___ 8. Is the facility fully handicapped accessible?

___ 9. Is it air-conditioned?

___ 10. Is the nursery large enough, clean, and near the sanctuary? Does it have a bathroom?

___ 11. Will the building meet state requirements for a day care or pre-school? (*optional*)

___ 12. Is it energy efficient and easy to maintain?

___ 13. Does it have adequate fellowship hall or large-group meeting/recreational space?

___ 14. Does it have an adequate kitchen? Does it meet health codes?

___ 15. Is there adequate land available for recreational space? (*optional*)

___ 16. Does it have a prayer room with outside access? (*optional*)

Prioritize which of the above needs to be included in a building project.